**BYLAWS OF THE**

**TENNESSEE MOSQUITO AND VECTOR CONTROL ASSOCIATION**

**ARTICLE I. NAME**

The name of this Association shall be the Tennessee Mosquito and Vector Control Association, hereinafter referred to as the TMVCA

**ARTICLE II. OBJECTIVES AND PURPOSES**

* To promote integrated pest and vector management through scientifically based methods that consider the ecological, environmental and economic impact on humans, domestic animals and wildlife;
* To promote control and research of mosquitoes and other vectors in the state of Tennessee by facilitating professional cooperation and collaboration between mosquito and vector abatement districts, public health departments, applied and basic scientists, and commercial municipality vector control specialists;
* To keep members informed of new developments in the study of vector-borne diseases, vector control and vector surveillance; and
* To promote the advancement of this field in Tennessee and elsewhere.

**ARTICLE III. MEMBERSHIP AND DUES**

Section 1. Membership

Any individual employed in mosquito and vector control, surveillance, research, or related field, who supports the purpose of this Association, as stated in Article II, and will work toward the accomplishment of the Association's objectives, is eligible for regular membership. The Board of Directors reserves the right to reject applications for membership.

Section 2. Classes of Memberships

A. Regular Member. Anyone meeting the criteria listed in Article III Section 1, may, upon approval by the Board, become a member by filing an application and by paying any dues owed. Regular members shall pay annual dues set by the Board, and be entitled to hold office, serve on committees, propose motions, vote in TMVCA elections, and participate at officially called business meetings.

B. Student Member. Any undergraduate or graduate student enrolled in an accredited college or university, and taking at least one-half full schedule as defined by the college, is eligible for student membership. A student must be certified as meeting these requirements by their department head or major advisor. This must be done at the time of application and at each renewal date. Student members shall pay annual dues set by the Board, and be entitled to serve on committees, propose motions, vote in TMVCA elections and participate at officially called business meetings.

C. Sustaining Member. Any agency, organization, company, or individual meeting the criteria listed in Article III Section 1, who desires to contribute financially to further the efforts of the TMVCA may, upon approval by the Board, become a sustaining member by payment of annual dues as set by the Board. Sustaining members shall be listed annually in the program of the annual meeting, and will have the right to display the TMVCA Sustaining Member logo.

D. Organizational Member. Members of a professional organization meeting the criteria listed in Article III Section 1, that is willing to pay for all of its members, upon approval by the Board, may be organizational members of TMVCA. Each member of such organization shall have the privileges afforded to regular members with a limit of 10 votes.

Section 3. The Fiscal Year, Membership Year, and Dues

1. The fiscal and membership year shall be from Annual Meeting to Annual Meeting.
2. Membership dues:
   1. Regular Member, $20.00
   2. Student Member, $10.00
   3. Sustaining Members, $50
   4. Organizational Members, $250.00

**ARTICLE IV. OFFICERS, REGIONAL DIRECTORS, AND BOARD OF DIRECTORS**

Section 1. Officers

1. The officers of the TMVCA shall be President, Vice President, Treasurer, and Secretary.
2. ~~An officer shall serve one year as President. The following year, the President will serve as an Exofficio on the Board of Directors. The Vice President shall serve for one year and the Treasurer and Secretary shall serve for three years.~~

B. **(revised April, 2016)** An officer shall serve *three years* as President. The *year following the end of the three-year term*, the President will serve as an Ex-officio on the Board of Directors. The Vice President shall serve for *three years* and the Treasurer and Secretary shall serve for three years.

1. For the purposes of defining the duration of a term in office, one year is a period of time between TMVCA annual business meetings held at the Annual Meeting.

Section 2. Regional Directors

A. The regional members will select three Regional Directors from each of the three Grand Divisions.

B. For the purpose of electing Directors, the state shall be divided into three (3) regions known as West, Middle, and East regions consisting of the following counties:

West: Benton Carroll Chester Crockett

Decatur Dyer Fayette Gibson

Hardeman Hardin Haywood Henderson

Henry Lake Lauderdale Madison

McNairy Obion Shelby Tipton

Weakley

Middle: Bedford Cannon Cheatham Clay

Coffee Davidson Dekalb Dickson

Fentress Franklin Giles Grundy

Hickman Houston Humphreys Jackson

Lawrence Lewis Lincoln Macon

Marshall Maury Montgomery Moore

Overton Perry Pickett Putnam

Robertson Rutherford Smith Stewart

Sumner Trousdale Van Buren Warren

Wayne White Williamson Wilson

East: Anderson Bledsoe Blount Bradley

Campbell Claiborne Hancock Carter

Cocke Cumberland Grainger Greene

Hamblen Hamilton Hawkins Jefferson

Johnson Knox Loudon McMinn

Marion Meigs Monroe Morgan

Polk Rhea Roane Scott

Sequatchie Sevier Sullivan Unicoi

Union Washington

Section 3. Board of Directors

1. Members of the Board of Directors shall consist of the President (who shall serve as Chairperson), Vice President (who shall serve as Vice Chairperson), immediate Past President (Exofficio), Treasurer, Secretary, and the three Regional Directors.

**ARTICLE V. POWERS AND DUTIES OF OFFICERS AND BOARD MEMBERS**

Section 1. The President of the TMVCA shall be Chairperson of the Board of Directors, and shall have the usual responsibilities and powers of supervision and management, such as pertain to the office, and such other powers as are specified in the bylaws or properly assigned from time to time by the Board and shall have the following specific powers and duties:

A. Preside at all meetings;

B. Present questions of policy for consideration by the Board;

C. Execute all legal documents;

D. Call special meetings, initiate special action by correspondence or other means, name representatives to act in the name of the TMVCA with instructions when warranted; and

1. Perform other duties normally expected of the office of the President.

Section 2. The Vice President shall act in the absence of the President and shall assist the President whenever requested. The Vice President shall serve the role of President-elect, becoming President the subsequent year. The Vice President shall serve as Chair of the Program Committee.

Section 3. The Treasurer shall have the following duties:

A. Keep detailed records of all moneys paid to or disbursed by the TMVCA;

B. Serve as custodian of funds, title deeds, business papers, bonds and other securities belonging to the TMVCA;

C. Manage, in consultation with the Board, the reserve funds of the TMVCA in such a manner as to insure their safe and steady growth;

E. Submit to the Board an annual financial statement for the current year together with the auditor's report;

F. Prepare, the proposed budget for the next fiscal year for consideration by the Board;

G. Keep a register of all contact information for all members and potential members of TMVCA;

H. Perform other duties relating to the office of Treasurer as may be prescribed by the Board; and

I. Serve as Chair of the Finance Committee.

Section 4. The Secretary shall have the following duties:

1. Keep the minutes of the meetings of the Board of Directors, be custodian of the

corporate records;

1. Assist the Treasurer in maintaining a register of all contact information for all members and potential members of TMVCA;
2. Prepare ballots for elections; and
3. Serve as Chair of the Membership Committee.

Section 5. The Board shall administer the affairs of the TMVCA and carry out its program and policies and shall act, through the Executive Committee, when expedient, between regularly scheduled Board meetings. It shall have the following specific powers, responsibilities, and duties:

A. Adopt rules to govern its own proceedings;

B. Supervise the financial administrations;

C. Establish and adopt an annual budget;

D. Confirm and approve establishment or abolition of standing or special committees and appointments of individuals as members or chairpersons of committees;

E. Prescribe policies governing the activities and functions of the TMVCA;

F. Determine the place and date of annual and special meetings and notify the membership thereof;

G. Report its actions and decisions to the membership at each regular business meeting for ratification or approval; and

H. A quorum of the Board shall be a simple majority thereof.

**ARTICLE VI. ELECTIONS**

Section 1. The Secretary shall prepare a ballot containing the names of the referred nominees for the offices of President, Vice President, and other offices to be filled by election, with a space for a write-in candidate for each office. The Board of Directors may, at its discretion, submit the ballot to the voting members of the TMVCA. Voting will take place prior to the Annual Meeting and new officers will be announced at the Annual Meeting. Officers will be elected by the majority of votes. In case of a tie, a run-off election will take place.

Section 2. The immediate Past President shall automatically serve as an Exofficio on the Board.

Section 3. The Regional Directors shall be elected by and from each region, at a regional caucus held at the Annual Meeting.

**ARTICLE VII. ANNUAL MEETINGS**

Section 1. The TMVCA shall hold an Annual Meeting of the membership in the state for the purposes of electing officers and directors, disseminating information and other business. The place and date of the Annual Meeting shall be determined by the Board and announced via email or such media the Board may decide.

**ARTICLE VIII. TMVCA COMMITTEES**

Section 1. There shall be appointed by the President the following standing committees: membership, program, finance, and public relations. The President may appoint Ad Hoc committees if deemed necessary.

Section 2. Terms. Standing committee members shall serve for three years.

Section 3. As needed, the President in office shall appoint chairpersons and members of committees at the time of the appointment. The President shall submit annually to the Board for approval, the names of Committee Chairs and members. Only TMVCA members in good standing may serve on standing committees.

**ARTICLE IX. AMMENDMENTS TO THE BYLAWS**

Section 1. Bylaws may be amended by a majority vote of the members by electronic survey anytime during the year or a majority vote of the members present at an annual meeting.